

*Fusio* is Latin for fusion, referencing Bentley's emphasis in both the Arts and Sciences and Business disciplines. We're looking for a few good papers that have elements of both, or are multidisciplinary in nature.

### ***Fusio* Aims and Scope**

Established following Bentley University's mission of creating impactful knowledge within and across business and the arts and sciences, *Fusio* is a multidisciplinary undergraduate journal committed to the dissemination of original, high-quality undergraduate research. The journal is published by Bentley University's Honors Program and edited by both students and faculty across disciplines. *Fusio* encourages submissions from undergraduate students, with an emphasis on articles that span both business and arts and sciences topics as well as multidisciplinary topics. The journal is currently open only to (ALL) undergraduate students at Bentley and will consider original research by students as well as student/faculty joint work. All submissions undergo a blind peer review process.

We encourage all Bentley undergraduates to consider submitting a high-quality manuscript! And if you have a manuscript that maybe isn't quite right for the journal but want to show off to the world, let us know.

### **Submission Guidelines**

- Manuscript should fall *broadly* within a multidisciplinary approach, or *broadly* have elements of both business, and arts & sciences topics;
- Manuscript cannot be published in another journal;
- Submissions must be of work done primarily as an undergraduate. Authors can submit jointly with a faculty advisor, but the work must be primarily from the student;
- Manuscript should be 11 point font, double spaced, and be no more than about 10,000 words (or about 30 pages), not including tables and figures;
- References should follow a standard referencing system; it is strongly preferred that authors use Chicago style. Referencing should be consistent throughout the document;
- Students should consult the style guide on the *Fusio* website as a template for formatting the manuscript. This is encouraged prior to submission, but may be done later after acceptance of the manuscript;
- Manuscript should be submitted in a word document, and contain the following:
  - A cover page, with title, author name, advisor/faculty name (if applicable), and a permanent (non-Bentley, non-work) email contact, such as gmail, yahoo, etc. Please also include a few key words that directly relate to the topic of your manuscript;
  - A second page should include the title and abstract, of no more than 150 words. ○ The rest of the manuscript should follow, and include page numbers. Please only have your name on the cover page.

- You are encouraged to consult a faculty advisor regarding submission of your manuscript, however this is not a requirement.

### **Process:**

Once you submit your manuscript, it will go through a blind peer review process, conducted by both faculty members, as well as student reviewers. This process typically takes up to six weeks. Once reviews are received, the journal editors review them and make a determination on publication. This typically takes three forms:

- **Accept for publication** – in some cases this may require some minor revisions from the author before final publication;
- **Revise and Resubmit** – there are some significant revisions that may be necessary, either in the structure of the manuscript, content, or other aspects. The author is encouraged to address the deficiencies, with the possibility that the manuscript may be accepted once these deficiencies are adequately addressed.;
- **Rejection** – in this case, the manuscript is deemed unfit for publication. This may be because the quality of the manuscript or findings is deemed not of adequately high quality, the manuscript is too long, or the topics don't fit well with the scope of the journal.

### **Fusio FAQs:**

- **Why should I submit a paper?** Because you did all that hard work and research that has many strong implications that people should know about... why let it just collect dust after all that work?!
- **Who is eligible for publication?** Any undergraduate student at Bentley University can submit an original piece of their research for consideration for publication, as long as it fits broadly within the scope described above. You do not need to be a member of the Honors Program to submit or be published in *Fusio*. It is open to all UG students at Bentley.
- **What is the process?** For now, you would submit your manuscript to [ajackson@bentley.edu](mailto:ajackson@bentley.edu) for consideration. At some point later on, the journal will have its own webpage and email address for correspondence. Manuscripts should be submitted no later than the deadline shown above for each issue. It will go through a peer review process, and the reviewers will decide if it is suitable for publication and make recommendations for revisions or publication.
- **Who reviews the manuscripts?** A mix of both faculty (from Arts and Sciences and Business disciplines) and students as a team review each manuscript to recommend revisions, acceptance, or rejection for publication.
- **I'm graduating... can I still submit?** Yes! We encourage all undergraduates at Bentley, including soon to be and recently graduated students to submit their work. You will just need to be available via email and possibly communicate with your advisor at some points after the review process is complete. It is likely that at least some modifications to the manuscript will be necessary in order to get it in publishable form. As a result, you may need to make these changes within a certain time to get it published.
- **Are there restrictions on the size of the manuscript?** Yes. Manuscripts submitted for review should be no more than about 10,000 words, not including ancillary figures or tables. This is equivalent to about a 30 page, double spaced paper as a rule of thumb.

- **Why should I do it, again?** Because your research is important and you (and your advisor) are proud of it. In addition, it will be published in a high-quality academic journal format, available both online and in hard copy.

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